

Report Council

Committee: Licensing

Date: 29 July 2014

Subject: Temporary Road Closure Orders- Fee

Chairman of Licensing Committee: Councillor K Angold-Stephens

Decisions Required:

- 1. To recommend to the full Council that the charging of fees for Temporary Road Closures, primarily for any charitable or community events run by a Town or Parish Council for the benefit of the local community be waived and that any application to this affect should be decided upon by a Licensing Sub-Committee; and**
- 2. That corresponding amendments be made to the Council's constitution.**

Background:

- 1) At our meeting in April 2014 we noted that the Council at its meeting on 17 December 2013 (minute 86) resolved that the Council exercises its powers to make temporary road closures from 1 April 2014 at a cost of £170; and that the Licensing Committee give further consideration to the charging of this fee for primarily charitable events.
- 2) We noted that the licensing authority had received a request from Epping Town Council to waive the fee for a road closure for the Christmas Market and other similar events. In order to consider the request to waiver the fee when and where appropriate (for example for charity events) and other requests from other applicants, members need to recommend an appropriate policy.
- 3) Our Committee on consideration decided to make a recommendation to the Council on the levying of fees for temporary road closures for charitable events.
- 4) The options we considered were:
 - i) Not to allow a waiver of a fee; or
 - ii) To offer a reduced fee for charitable events –and to make a recommendation on the size of the reduction envisaged; or
 - iii) To waive the entire fee for any charitable event.

On consideration we decided to recommend option (iii) to the Council.